

While our online ordering system is under construction, please fill in this form and either scan it and email back to info@emporia.com.au as an attachment, or fax it back to us on 61 (0)8 8227 2079. We will contact you via email within 24hrs to confirm your order.

Order form

1. Choose a design:

Tick

- Acanthus
- Border
- Cover
- Date
- India
- Monogram
- Script
- Sprig
- Wreath

2. Choose a package:

- Package 1 - choose any 2 items from one design **Quantity:**
- Package 2 - choose any 4 items from one design **Quantity:**
- Package 3 - all six items from one design **Quantity:**

Note: Quantities will be the same for each item within a package.

3. Choose your items:

- Invitation **Quantity required:**
- Response card **Quantity required:**
- Reception card **Quantity required:**
- Thank you card **Quantity required:**
- Menu card **Quantity required:**
- Placecard **Quantity required:**

4. Choose a printing method:

- Digital Printing - Allow 7-14 days from approval of proof
- Offset Printing - Allow 14-21 days from approval of proof
- Letterpress printing - Allow 21 days from approval of proof

Note: Not all designs are suitable for letterpress printing - please check details of each design carefully before selecting

5. Choose rounded corners:

Additional costs apply (Not available with digital printing)

6. Choose a text colour:

Refer to our colour palette

7. Choose an artwork colour:

Refer to our colour palette

8. Stationery wording:

i. Host section - Maximum of 4 lines with a maximum of 40 characters per line

ii. Bride's name - Maximum 1 line

iii. (...marriage of bride) 'to' (groom) or (...wedding of bride) 'and' (groom) - Maximum 1 line

iv. Groom's name - Maximum 1 line

v. Date and time lines - Maximum of 3 lines with a maximum of 40 characters per line

vi. Ceremony location lines - Maximum of 2 lines with a maximum of 40 characters per line

vii. OPTIONAL

Reception location lines - Maximum of 2 lines with a maximum of 40 characters per line

viii. OPTIONAL

RSVP lines - Maximum of 5 lines with a maximum of 25 characters per line

ix. OPTIONAL

Attire line - Maximum of 1 line with a maximum of 15 characters per line

x. OPTIONAL

Parking details - Maximum of 1 line with a maximum of 15 characters per line

Thank you wording:

i. Thank you line - Maximum 2 lines with a maximum of 40 characters per line

ii. OPTIONAL

Name and address lines - Maximum 2 lines with a maximum of 40 characters per line

Note: You may choose to leave this card entirely blank with only the artwork printing

Menu wording:

Menu details - Maximum 20 lines with a maximum of 35 characters per line

Choose placecard format:

Format 1

Format 2

9. Envelopes Quantity required (sold in multiples of 50):

Note: Envelopes are not normally sent with Response cards as it is assumed the recipient will address their own envelope when returning this card.

10. Subtotal \$ All items quoted in Australian dollars and include gst.
For worldwide orders please contact us for exact pricing.

11. Delivery cost This amount will be confirmed when you place your order.
Please refer to Pricing Information details.

12. Total cost \$ [OFFICE USE ONLY]

13. Billing details

Name

Address Line 1

Address Line 2

Suburb

Postcode/Zipcode

Country

Email address

Telephone

14. Delivery details As above (or complete the following)

Name

Address Line 1

Address Line 2

Suburb

Postcode/Zipcode

Country

15. Method of payment Visa/Mastercard/Bankcard

Card number

Expiry date

Name on card

16. Confirm Note: We have a no-return policy on all our custom printed products so please check your order carefully for any errors and/or omissions before sending.

17. Submit Mail to: Emporia Stationery and Invitations, 276 Flinders Street, Adelaide SA 5000
Email to: info@emporia.com.au
Fax to: 61 (0)8 8227 2079
To order other items from Emporia online shop, please submit another order form.

18. Newsletter Tick here if you would like to receive our monthly email newsletter.

19. Our privacy policy Your details will be entered into our system for ordering purposes only and will not be provided to any other supplier for any purpose.

20. Our security policy Where you fax or post your order to us your credit card details will not be stored on our computer system at any time. Where you use our online ordering system your details are protected by 128 bit SSL encryption or greater and your details are deleted from our server as soon as they are processed. If you prefer, Direct Deposit details can be forwarded to Australian customers. Please contact us for further details.